



Australian High Commission
Immigration Section
25 Napier Road
Singapore 258507

Registration of Australian Citizenship by Descent checklist

Please note that all items listed below must be presented at time of application to allow processing of the registration application within the prescribed time period. Photocopies are acceptable but originals must be made available for sighting if requested.

Please present the following:

- Form 118 (See: www.immi.gov.au/allforms/pdf/118.pdf) completed and if applicant aged less than 18 years, signed by a responsible parent
- Application fee: **S\$162** for the first child and **S\$128** for any subsequent sibling/s (only if lodged at the same time). Cash, cheque or credit card (Visa and MasterCard only). Note: NETS is not available. Please allow 5 working days for cheque clearance
- One endorsed passport sized photograph of the child (see form 118)

Please present the original and ONE photocopy of the following documents:

- Child's birth certificate listing details of natural parents
- Personal identification page(s) of passports (i.e.: name, date of birth, passport number, validity and signature page) and marriage certificate (if married) for both parents
- Both parents' Singapore Identity Card (if applicable)
- For parents born in Australia, an Australia passport issued after 22/11/1984 or birth certificate issued before 20/08/1986
- For parents who obtained Citizenship by Descent, the Extract Certificate from Register of Australian Citizenship by Descent or an Australian passport issued after 22/11/1984
- For parents who obtained Australian citizenship by grant, the original certificate or an Australian passport issued after 22/11/1984
- If any person has had a legal change of name, the document showing the name change (e.g. marriage certificate or change of name certificate).

If only the father of the applicant is an Australian citizen, you should also provide evidence of the relationship between the parents covering the period from approx one year before the applicant's birth until sometime after the applicant's birth. Examples include:

- Family photos taken during pregnancy, around the time of the applicant's birth and shortly afterwards
- Evidence of the father and mother residing at the same address as each other
- Evidence of the father's involvement with the hospital/medical process, eg. payment of pre-natal expenses.

NB. In extreme circumstances, where evidence provided is inconclusive, the option of DNA testing is provided. Any births involving IVF, donor sperm or surrogacy MUST be declared in the application.

We will endeavour to finalise processing within 5 working days. For information regarding applications for an Australian passport, please contact the Consular Section (Ph: +65 6836 4100).

IMPORTANT: The name on the citizenship certificate will be as listed on the birth certificate. If you wish to change the name order please note below. This will only be agreed to if it conforms with Australian standard practice.

Name as it appears on Birth Certificate

OR (in exceptional circumstances – please discuss with staff when lodging the application)

Name as follows: _____