



Australian High Commission
Immigration Section
25 Napier Road
Singapore 258507

Student Assessment Level 3 and 4 checklist

These instructions are for persons lodging their application directly with the Australian High Commission rather than through a student agency. Please note that incomplete applications may not be processed in time for the commencement of the course. This office processes complete applications first, before processing the remaining incomplete applications.

We recommend student visa applicants consider using the services of a student agency. Student agencies provide a range of services that help you make the best choice of course, plus they provide a complete service for preparation and lodgment of your student visa application for study in Australia. Many agencies also provide other services to assist you with your preparation for a stay in Australia as a student. Some agencies only deal with certain types of students in Australia. Some also charge a services fee - please see the Yellow Pages for details of student agents in Singapore.

If you lodge your application with the Australian High Commission, we recommend you lodge the application at least **6 weeks** prior to the commencement date of your course

Photocopies of the following documents should be certified by a Notary Public and submitted with your application. A list of Singapore Notary Publics can be found in the Yellow Pages. In addition, any foreign language documents must be accompanied by official translations into English (please refer to the Yellow Pages for official translators).

In order that the application can be processed, please provide the following documents. All documents should be lodged together if possible.

- Original completed application Form 157A.
See: www.immi.gov.au/allforms/pdf/157a.pdf
- Payment of the application fee **S\$726** (cash, cheque - cheques payable to Australian High Commission or credit card (Visa and MasterCard only))
Note: NETS is not available. Please allow 5 working days for cheque clearance
- If you are under 18 years of age you must obtain consent from your parents to travel to Australia on Form 1229.
See: www.immi.gov.au/allforms/pdf/1229.pdf
- Original *offer letter* form issued by the educational institution
- Notarised copy of academic results and certificates
- Notarised copy of full birth certificate for all persons included in the application
- Notarised copy of personal identification page(s) of passports (that is: name, date of birth, passport number, passport validity and signature page) for you and all family members included in the application
- Notarised copy of evidence of English qualification or ability (Eg. IELTS Test results)

Telephone: 65 6836 4100 Facsimile: 65 6735 1242
Websites: www.singapore.embassy.gov.au & www.immi.gov.au
Counter hours: 9.00am-12.00noon Monday-Friday
Telephone hours: 2.30pm-4.30pm Monday-Friday except on Wednesday

(Design Date: 01/12)

- Notarised copy of evidence of your (and any immediate family members) status in Singapore (Eg. Employment pass, student pass, dependent pass)

Assessment Level 3

- Notarised copy of evidence of funds to support you for the length of your course. Please note: Assessment Level 3 must show history of funds for 3 months prior to application lodgement
- If the funds are not personal held funds and supplied by another person, a signed letter of sponsorship from that person and a notarised copy of personal identification page(s) of their passport (that is: name, date of birth, passport number, passport validity and signature page)
- Evidence of the earning capacity of the individual providing the funds

Assessment Level 4

- Notarised copy of evidence of funds to support you for the length of your course. Please note: Assessment Level 4 must show history of funds for 6 months prior to application lodgement
- If the funds are not personal held funds and supplied by another person, a signed letter of sponsorship from that person and a notarised copy of personal identification page(s) of their passport (that is: name, date of birth, passport number, passport validity and signature page)
- Evidence of the earning capacity of the individual providing the funds